

3701-17-61

Laundry services; activities; resident finances; pets.

- (A) The residential care facility shall specify in the resident agreements required by rule 3701-17-57 of the Administrative Code what laundry services it provides. The residential care facility shall launder or assist in arranging for the laundering of all clothing and bed and bath linen for residents who require laundry services as described in the resident agreement. The facility may provide a washer and dryer in the home for residents' use or may provide residents with transportation to and from a laundromat.
- (B) Each residential care facility shall encourage residents to participate in social, recreational, and leisure activities. The residential care facility shall provide or arrange for varied activities of sufficient quantity so that residents' lives may be more meaningful, to stimulate physical and mental capabilities and to assist residents in attaining their optimal social, physical, and emotional well-being, including self-care and maintenance. The residential care facility shall provide, at minimum, all of the following:
- (1) One local daily newspaper or current community activity brochures and advertisements;
 - (2) Information about the availability of transportation to community activities; and
 - (3) An opportunity for residents to engage in a variety of activities which may include, but shall not be limited to, television, crafts, reading, or games.
- (C) A residential care facility shall not coerce, induce, or prompt a resident to assign, transfer, give, or sign over to the facility money, valuables, insurance benefits, property, or anything of value other than payment for services rendered by the facility. A residential care facility shall not manage a resident's financial affairs unless authorized by the resident or a sponsor with power of attorney. Such authorization shall be in writing and shall be attested to by a witness who is not connected in any manner whatsoever with the residential care facility or its administrator. A facility that manages a resident's financial affairs shall do all of the following:
- (1) The residential care facility shall maintain accounts pursuant to division (A)(27)(b) of section 3721.13 of the Revised Code of resident funds and personal property or possessions deposited for safekeeping with the facility for use by the resident or resident's sponsor. The resident has the right to receive, upon written or oral request, an accounting statement of financial transactions made on the resident's behalf. This statement shall include:~~Upon the resident's transfer, discharge, or death, the account shall be closed and a final accounting made.~~

- (a) A complete record of all funds, personal property, or possessions from any source whatsoever, that have been deposited for safekeeping with the facility for use by the resident or resident's sponsor;
- (b) A listing of all deposits and withdrawals transacted, which shall be substantiated by receipts that shall be available for inspection and copying by the resident or sponsor.
- (2) The residential care facility shall deposit the resident's funds in excess of one hundred dollars, and may deposit the resident's funds that are one hundred dollars or less, in an interest-bearing account separate from any of the facility's operating accounts. Interest earned on the resident's funds shall be credited to the resident's account. A resident's funds that are one hundred dollars or less and have not been deposited in an interest-bearing account may be deposited in a noninterest-bearing account or petty cash fund.
- (3) Each residential care facility that manages the financial affairs of residents shall purchase a surety bond or otherwise provide assurance satisfactory to the director to assure the security of all residents' funds managed by the facility.
- (4) Upon the resident's transfer, discharge, or death, all resident accounts shall be closed and a final accounting made.
- (5) The residential care facility shall allow the resident access to his or her funds during normal bank business hours within the community.
- (D) Each residential care facility that allows animals or pets to visit or to reside in the facility shall establish and implement a written protocol regarding animals and pets that protects the health and safety of residents and staff members. The protocol shall establish the responsibilities of residents, staff members, animal handlers and pet owners.
- (E) Neither the administrator of a residential care facility nor facility staff may serve as the guardian of a resident unless related by blood, marriage, or adoption to that resident.

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CERTIFIED ELECTRONICALLY

Certification

03/09/2007

Date

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