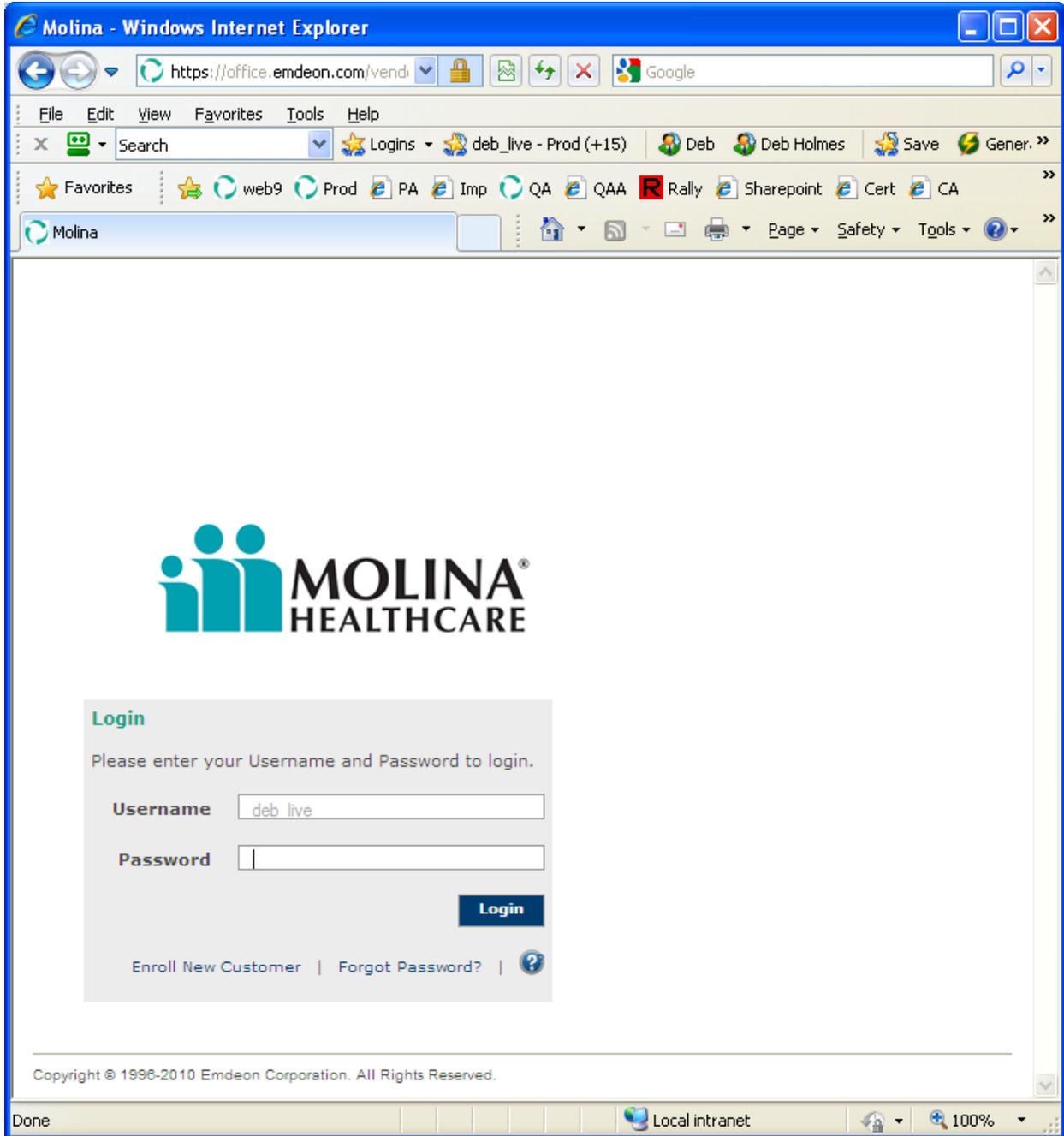


Login page:

<https://office.emdeon.com/vendorfiles/molina.html>



Molina Healthcare Self Enrollment Steps

Enroll new user selected:

The screenshot shows a Windows Internet Explorer browser window with the address bar displaying `http://10.145.192.76/PreRegistration_Molina.aspx`. The page title is "molina Pre-Registration". The main content area features the Molina Healthcare logo and the heading "Provider Self Enrollment". Below this is a "Pre-Registration" section with the following text: "Pre-register for self enrollment by completing the form below. You will receive an e-mail with instructions on how to complete the process. Please make sure that your junk mail filters are configured to allow inbound email from officenotify@emdeon.com. If you do not receive an email with the subject Enrollment Request in short order, please check to see if it may be filed in your junk mail folder."

The form includes three required fields:

- *Email Address
- *Organization Tax ID
- *Security Word

A CAPTCHA image is displayed with the text "EWX60ZSR". To the right of the CAPTCHA, a security notice reads: "People with malicious intentions sometimes use automated programs to attack ordering systems. To counteract this practice we ask that you type in the displayed word before we process your enrollment request. If you don't see an image, make sure your browser is set to display images and try again. If you're not sure what the word is, make your best guess. If you're incorrect, you'll get a chance to try again".

At the bottom of the form are "Submit" and "Reset" buttons. A copyright notice at the bottom of the page states: "© Copyright Emdeon Business Services LLC, 2005-2010. All Rights Reserved."

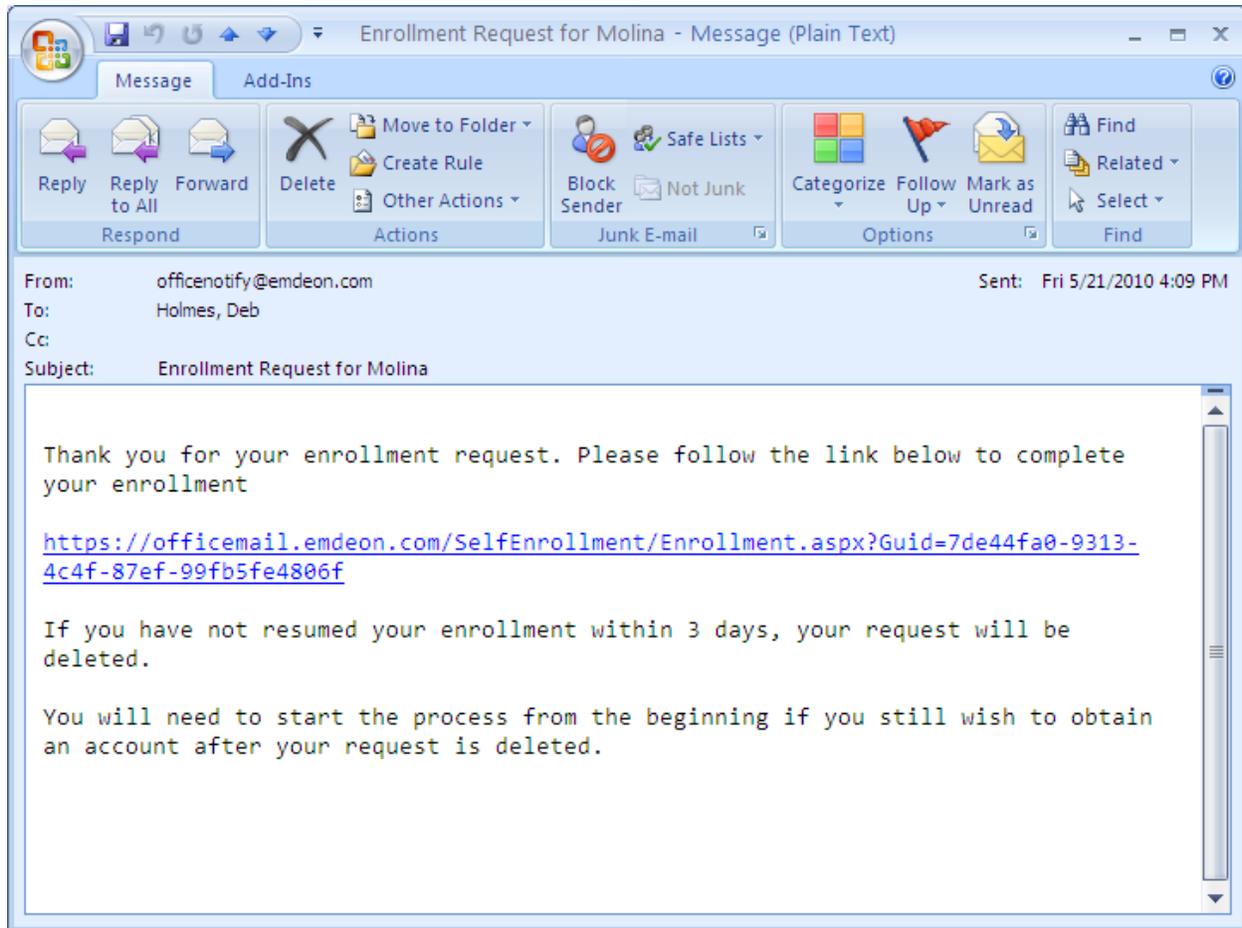
Molina Healthcare Self Enrollment Steps

The screenshot shows a Windows Internet Explorer browser window titled "Molina Pre-Registration - Windows Internet Explorer". The address bar displays the URL: https://mail-qa.emdeon.com/SelfEnrollment/PreRegistration_Molina.aspx. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar shows various icons for navigation and actions. The page content features the Molina Healthcare logo on the left and the title "Provider Self Enrollment" on the right. Below the logo is a "Pre-Registration" tab. The main content area contains a form with the following fields and values:

- *Email Address: deb@emdeon.com
- *Organization Tax ID: 123332112
- *Security Word: kjnhsjtp

A green confirmation message box is overlaid on the form, stating: "An email has been sent to you. Please check your email and follow the instructions provided in the email to continue enrollment." Below the message is an "OK" button. At the bottom of the form are "Submit" and "Reset" buttons. The footer of the page reads: "© Copyright Emdeon Business Services LLC, 2005-2010. All Rights Reserved." The browser's status bar at the bottom shows "Done", "Local intranet", and a zoom level of "100%".

Molina Healthcare Self Enrollment Steps



The screenshot shows an Outlook email window titled "Enrollment Request for Molina - Message (Plain Text)". The interface includes a ribbon with "Message" and "Add-Ins" tabs, and a ribbon menu with various actions like Reply, Forward, Delete, Move to Folder, Create Rule, Other Actions, Block Sender, Not Junk, Safe Lists, Categorize, Follow Up, Mark as Unread, Find, Related, and Select. The email header shows the following details:

From: officenotify@emdeon.com
To: Holmes, Deb
Cc:
Subject: Enrollment Request for Molina

Sent: Fri 5/21/2010 4:09 PM

The main body of the email contains the following text:

Thank you for your enrollment request. Please follow the link below to complete your enrollment

<https://officemail.emdeon.com/SelfEnrollment/Enrollment.aspx?Guid=7de44fa0-9313-4c4f-87ef-99fb5fe4806f>

If you have not resumed your enrollment within 3 days, your request will be deleted.

You will need to start the process from the beginning if you still wish to obtain an account after your request is deleted.

Molina Healthcare Self Enrollment Steps

Molina Registration - Windows Internet Explorer

https://officemail.emdeon.com/SelfEnrollment/Enrollment.aspx?Guid=7de

File Edit View Favorites Tools Help

RoboForm Search Logins CIH (+16) Deb Deb Holmes Save Generate Sync

Favorites web9 Prod PA Imp QA QAA Rally Sharepoint Cert CA EBF EBFA ER

Emdeo... Req #4... Molina ... http://... ISO 63... Moli... X

 **MOLINA HEALTHCARE** Provider Self Enrollment

Organization Primary Contact Options Provider Info

Add the organization information for your primary office, clinic, agency, or hospital, then click Next.

*Organization Name

*Organization Tax ID

*Address Line 1

Address Line 2

*City

*State

*Zip/Postal Code

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Local intranet 100%

Molina Healthcare Self Enrollment Steps

Molina Registration - Windows Internet Explorer

https://officemail.emdeon.com/SelfEnrollment/Enrollment.aspx?Guid=7de44fa0-9313-4c4f-87ef-99fb5fe4806f

File Edit View Favorites Tools Help

RoboForm Search Logins CIH (+16) Deb Deb Holmes Save Generate Sync

Favorites web9 Prod PA Imp QA QAA Rally Sharepoint Cert CA EBF EBFA ER

Emdeo... Req #4... Molina ... http://... ISO 63... Moli... X

 **MOLINA HEALTHCARE** Provider Self Enrollment

Organization Primary Contact Options Provider Info

Add the primary user to be the designated contact and serve as the site administrator for your organization, then click Next.

*User Name

*First Name

*Last Name

*SSN (Last 4 Digits)

*Date of Birth

*Phone

Fax

*Security Question #1

*Security Question #1 Answer

*Security Question #2

*Security Question #2 Answer

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Enrollment.aspx?Guid=7de44fa0-9313-4c4f-87ef-99fb5fe4806f Local intranet 100%

MOLINA HEALTHCARE Provider Self Enrollment

Organization Primary Contact **Options** Provider Info

Indicate if you would like to submit claims, and if so your claim type preference. You may also upload a sample claim. Click Next when done.

*Would you like to submit claims? Yes No

*Do you enter your claims in a practice management system? Yes No ⓘ

Practice Management System
Other (dropdown)
If Other
OfficeAlly (input field)

Sample Claims File
[input field] Browse... ⓘ

File Type
X12/4010 (dropdown) ⓘ

Previous Next

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Local intranet 100%

Molina Healthcare Self Enrollment Steps

MOLINA HEALTHCARE Provider Self Enrollment

Organization Primary Contact Options **Provider Info**

Add each provider within your organization using the Add Provider form below, then click Finish when done.

*Tax Id [Copy From Organization](#)

*Tax Id Type Employer ID SSN

*National Provider ID (NPI)

Payer Assigned ID

*Organization or Last Name

First name

Middle Initial

Credentials (e.g., MD,RN)

*Specialty

TAX ID	NPI	First Name	Last Name	Actions
999999999	9999999995		Test Prov Org	Edit Delete

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Local intranet 100%

Customer may add as many providers as needed. They just keep filling in form and selecting the "add provider" button.

After selecting the "Finish" button:

Molina Healthcare Self Enrollment Steps

The screenshot shows a Windows Internet Explorer browser window titled "Setup - Provider - Windows Internet Explorer". The address bar displays the URL: <https://officemail.emdeon.com/SelfEnrollment/Enrollment.aspx?Guid=c5e>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar shows various icons for navigation and actions. The main content area displays the Molina Healthcare logo and the title "Provider Self Enrollment". A modal dialog box titled "Enrollment Message" is centered on the screen, containing the following text:

Enrollment Message

Congratulations! Your user account has been created and is ready for use. To access your account please use

User ID: 3333fsdf
Password : **ctcgmqnq**
Login Page : <https://office.emdeon.com/vendorfiles/molina.html>

PLEASE MAKE A NOTE OF THIS PASSWORD AS IT WILL NOT BE PROVIDED TO YOU AGAIN.

If you lose your password, select the I Forgot My Password link from the Login Page to reset it.

The eligibility service is now fully configured and ready for your use.

For additional information you may contact us at 877 469 3263, however no action is necessary on your part.

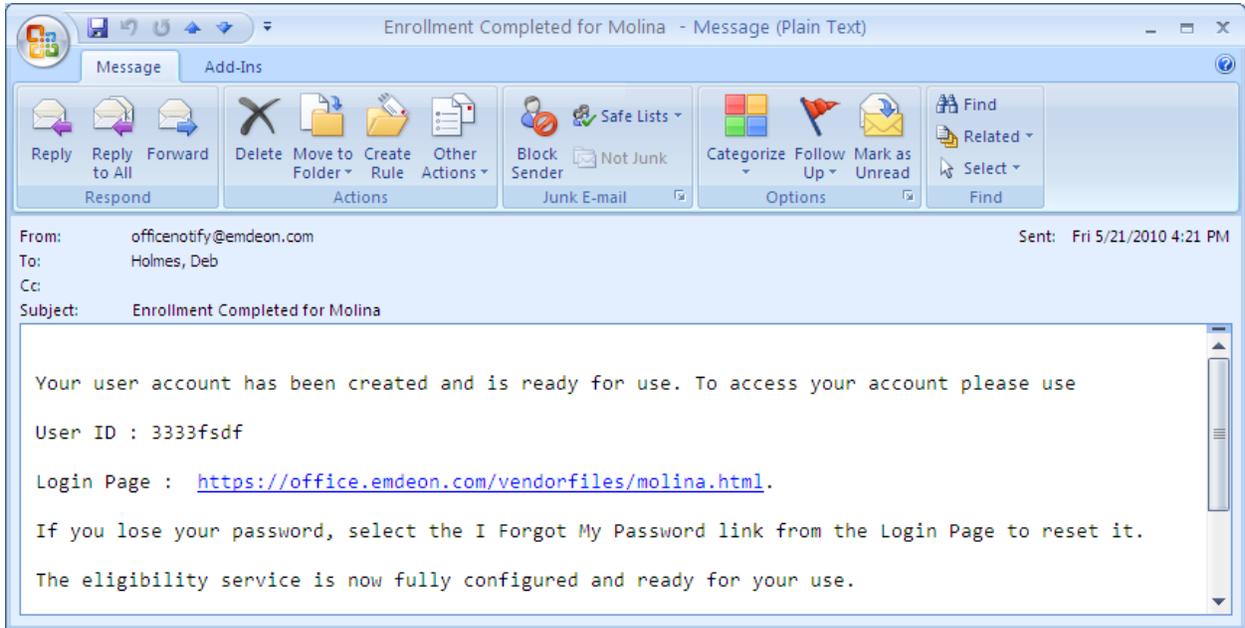
An "OK" button is located at the bottom of the dialog box. In the background, a table with columns "TAX ID" and "Actions" is partially visible, showing a row with the value "888888888" under "TAX ID" and "Edit Delete" under "Actions".

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Email sent after completion:

Molina Healthcare Self Enrollment Steps



Molina Healthcare Self Enrollment Steps



User is asked to change password.

Once user changes password:

Molina Healthcare Self Enrollment Steps

Molina Healthcare - Windows Internet Explorer

https://office.emdeon.com/secure/scripts/inq.dll?MfcI...

File Edit View Favorites Tools Help

Search Logins deb_live - Prod (+16) Deb Deb Holmes Save Generate Sync

Favorites web9 Prod PA Imp QA QAA Rally Sharepoint Cert CA EBF EBFA ER

Emdeo... Req #... http://... ISO 6... Mo... x

Home Eligibility Claims Batch Manager Setup [Customize]

Molina Healthcare Home

Message Center
You have **1** unread mail messages.

Flash Messages
Email and Reports Frequently Asked Questions (05/14/2009)
View Archived Flash Messages

Promotions
Referral Program
Take the Hassle Out of Payment Management
Susan G. Komen for the Cure Patient Education Literature

Molina Library
Molina Healthcare

Customer Support
24/7 Online Support
Online Training
General User Guide PDF
Real Time User Guide PDF
Claims User Guide PDF
Frequently Asked Questions
System Requirements
Contact Us
Feedback
HIPAA Statement
Business Associates Agreement

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Molina Healthcare subscribes to the HONcode principles of the Health On the Net Foundation

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Molina Healthcare Self Enrollment Steps

Molina Healthcare - Windows Internet Explorer

https://office.emdeon.com/secure/scripts/inq.dll?MfcI...

File Edit View Favorites Tools Help

Search Logins deb_live - Prod (+16) Deb Deb Holmes Save Generate Sync

Favorites web9 Prod PA Imp QA QAA Rally Sharepoint Cert CA EBF EBFA ER

Emdeo... Req #... http://... ISO 6... Mo... x

Home Page Safety Tools

MOLINA HEALTHCARE

Logged in as: Molina Template | Friday, May 21, 2010

Eligibility Claims Batch Manager Setup

Create | List | Reporting & Analytics | Claim Status | More [Customize]

Claim List | New Claim | [Provider Setup](#) | Patient List

ProviderSetup - Introduction

Use **Provider Setup** to enter, edit and store information about the organization and providers for whom you will be entering claims and the payers to whom you wish to send the claims.

Use the **"Next Step"** and **"Previous Step"** buttons located at the lower right of each page of the form to move through the setup steps. This information must be completed for each organization (if you are a Billing Service, there will be multiple organizations) and each individual provider associated with those organizations. Each of your payers to whom you wish to send claims must also be entered before you can begin using the claim entry feature and sending claims.

Click on the **"Start Setup"** button below to get started.

[Start Setup](#)

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